



Early Inspiration. Future Success.

BELLA MATTINA CONTRACT AMENDMENT

5.9.2023

BACKGROUND



- As a part of Shared Services Alliance (SSA) expansion, Pre-K 4 SA identified a need to provide specialized administrative leadership training to CDC directors participating in the SSA
 - Specifically focused on pedagogical and business best practices.
 - Also includes training for the Pre-K 4 SA Professional Learning Specialists working to support CDC directors.
- Executed PSA with Bella Mattina, LLC in Dec 2022 to provide training sessions and materials needed for:
 - (1) a Framework for Administrators in Early Childhood Education on Whole Leadership and;
 - (2) a training for Coaching Administrators in Early Childhood Education on Whole Leadership

BACKGROUND CONT.

- The Spring Cohort for the program includes 30 participants, including 22 child development center Directors and 8 Pre-K 4 SA Professional Learning Specialists.
- Over the course of the program, a need for additional training was identified to finish out the Spring Cohort. The proposed amended scope adds:
 - The Coaching for Change: Leadership Essentials training, which includes 3 full-day content sessions;
 - 1.5 Training-for-Trainer debriefing sessions; and
 - One 90-minute virtual professional learning community for coaches.

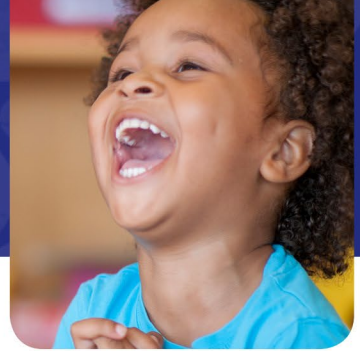


ISSUE



- Pre-K 4 SA is in the process of developing and releasing an RFP for ongoing administrative leadership training for SSA members
- The additional scope of services needed to complete the training for the current Spring cohort necessitate an amendment to the existing agreement with Bella Mattina, LLC.

SOLICITATION TIMELINE



Milestone	Date
RFP Release	June 2023
RFP Close	July 2023
Evaluation Meeting	August 2023
Board Consideration	September 5, 2023

RECOMMENDATION



Staff recommends Board approval of an amendment to the professional services agreement with Bella Mattina, LLC, extending the term of the agreement to June 30, 2023, and increasing the contract value to \$68,274.00.



QUESTIONS?